

From: Vankeerbergen, Bernadette
To: [Beecher, Mary A.](#)
Cc: [Aski, Janice](#); [Fink, Steven](#); [Heysel, Garrett](#); [Hanlin, Deborah](#); [Swift, Matthew](#)
Subject: MIP BA and ASC 2201, 2202, 4200, 5001, and 5002
Date: Tuesday, February 16, 2016 11:06:00 AM
Attachments: [image001.png](#)

Dear Mary Anne,

On Tuesday, February 9, the Arts and Humanities Panel of the ASC Curriculum Committee reviewed a proposal to create a new MIP BA and several new courses (ASC 2201, 2202, 4200, 5001, and 5002).

The Panel was very supportive of the new major and its courses. I has provided the following feedback in order to strengthen the proposal and help it go through the subsequent approval levels:

- **New MIP BA** : unanimously approved with one recommendation and several contingencies

- - Recommendation:

P. 10: Next to last paragraph refers to ASC commitment for sustained financial support: "In part as a recognition that this is a technical major, the ASC will provide sustained support in the form of a continuous cycle of financial support for equipment. This commitment is outlined in the ASC letter of support from Dean Manderscheid." Panel understands that its mandate is mostly curricular, but it feels that it would be remiss in not pointing out that the letter of the Executive Dean does not address this point. The current letter merely mentions that the new major will take "advantage of the many distinctive resources available at OSU." The Panel strongly recommends that the MIP team work with Associate Executive Dean Steve Fink to obtain another letter from the Executive Dean emphasizing that financial support is promised. Such letter should likely refer to:

- The hire needs outlined on p. 9.
- The additional resources described on p. 10.
- The equipment needs detailed in Appendix E.
- The subsidy for MIP majors to use the computer labs in the Dept of Art as described on p. 2 of Dept of Art's concurrence (Rebecca Harvey, Chair).

- Contingencies:

- P. 2: GE does not comprise 58-60 units. The correct number is 46-69 units. Please also correct this number on the major advising sheet.
- Early on in the proposal (e.g., on p. 2 where the curriculum is first described), indicate in an asterisk that all new MIP courses are for now being submitted as ASC courses. However, a MIP course listing will be created once the new MIP major is approved and OAA gives permission to create a MIP course listing. Then those ASC courses will be transferred to the MIP course listing.
- P. 8: Estimated enrollment projections contain some inaccuracies: year 2 adds up to 85-135 and year 4 adds up to 155-205.

- Since quite a few students will not be admitted into the major, it would be helpful for those students to know how potentially their credit for MIP 2201 and 2202 could be used. The proposal would be strengthened if it included information about how these courses could be used by students who end up not being admitted in the MIP major. Please contact allied programs and see if the courses could, for example, be used in the focus part of the Film Studies BA, the Art BA, the Video Arts Minor, or other majors/minors. Also, once MIP 2201 and 2202 are created and approved all the way, it might be useful to consider submitting them for GE Visual and Performing Arts status, since students not accepted in the major could then still count these courses for GE credit.
- P. 14: Production mode studios:
 - In the proposal, provide list of existing courses accepted for this requirement;
 - Specify whether there is a distribution requirement between the 4 modes (animation, documentary, experimental or narrative). The proposal mentions that 8 courses need to be taken, but does not clarify whether 2 courses need to be taken per mode or at least one course per mode is sufficient or a student can fulfill the requirement in any way (e.g., all courses in the same mode).
- P. 14: Two 5000-level courses called “Senior Project.” These courses should be submitted at the 4000 level since they are meant for senior students. At OSU, 5000 level is set aside for courses that are regularly taught to both undergraduates and graduate students. This is not the intent here. Also, please note that the proposal indicates that the prereq for 5001 is “satisfactory completion of 12 units of Mode Studios for Senior Project.” However, the course proposal itself lists the prereq as 18 units of Mode Studios for Senior Project. Please note that this prereq will not be electronically enforceable by the Registrar. If you would like to make sure that students do not register in the course until they have taken 12 (or 18) units of Mode Studios for Senior Project and they are seniors, the course would likely need to have the following stated prereq in curriculum.osu.edu: “Senior standing and permission of instructor or department.” This information will then be entered in SIS by the Registrar’s Office.
- P. 14: MIP 4191 has not yet been submitted. The course request needs to be submitted. Course should not be offered for 0 credit since it will involve university resources. Choose either 0.5-3 credits or 1-3 credits.
- P. 14: Please reconcile prereq information for 4200 with the different prereq information on actual course submission.
- P. 15, major advising sheet:
 - Left column: Add asterisk that GE Historical Study is not open (as is usually the case for BA) but prescribed: History of Art 2001 or 2002.
 - Note at bottom of middle column: There are no more “tan sheets.” Please remove.
 - Right column: Correct GE range (see above).
- P.16, curriculum map: Add all the acceptable production mode courses and

explain how each course fulfills which major program goal and at which level.

- **ASC 2201:** unanimously approved with contingencies
 - Contingencies:
 - Request to include more specific list of readings.
 - Is assignment 11 the final video? If so, please describe what the final video project entails.
 - This is a 3-credit course. The syllabus indicates that the class will meet for a total of 4 hours (240 minutes) every week. Courses that include 3 credit hrs of lecture are usually offered according to the following schedule: 3 times 55'/week or twice 80'/week. The Panel wonders if in this case the course has more meeting time (4 full hours) because there is a lab. A related question that the Panel has is whether the other course component (in addition to the lecture) is actually a lab or whether it is a recitation.

- **ASC 2202:** unanimously approved with contingencies
 - Contingencies:
 - Request to include more specific list of readings.
 - This is a 3-credit course. The syllabus indicates that the class will meet for a total of 4 hours (240 minutes) every week. Courses that include 3 credit hrs of lecture are usually offered according to the following schedule: 3 times 55'/week or twice 80'/week. The Panel wonders if in this case the course has more meeting time (4 full hours) because there is a lab. A related question that the Panel has is whether the other course component (in addition to the lecture) is actually a lab or whether it is a recitation.

- **ASC 4200:** unanimously approved with one recommendation/question and one contingency
 - Recommendation/question:
 - Why is course repeatable 6 times since it only needs to be taken 4 times in the major?
 - Contingency:
 - Is prereq MIP (ASC) 2001 or 2002? Also please note that p. 14 of the actual proposal indicates this course does not have a prerequisite. Request to reconcile information.

- **ASC 5001:** unanimously approved with contingencies
 - Contingencies:
 - This course should be renumbered at the 4000 level (see rationale in program discussion above).
 - Please adjust prereq (see rationale in program discussion above).
 - The syllabus mentions that the class time is "2x/week @ 160 minutes." Is that twice

160 minutes or two classes that add up to 160 minutes? As a lab, the course will require more contact hours than a lecture. The course should, therefore, be offered twice per week for 160 minutes each session.

- o Are journals due session 1 or 2 of the week?
- o Readings need to be specified.

- **ASC 5002:** unanimously approved with contingencies

- Contingencies:

- o This course should be renumbered at the 4000 level (see rationale in program discussion above).
- o Prereq on form: Remove “Minimum of 18 credits in Production Mode Studios” (since students will already have met that threshold to register for 5001—which they need to take before taking 5002).
- o The syllabus mentions that the class time is “2x/week @ 160 minutes.” Is that twice 160 minutes or two classes that add up to 160 minutes? As a lab, the course will require more contact hours than a lecture. The course should, therefore, be offered twice per week for 160 minutes each session.
- o Are journals due session 1 or 2 of the week?
- o Readings need to be specified.

I will return the courses via curriculum.osu.edu to the initiator (Debbie Hanlin’s queue). Once you are ready to make changes to those original submissions and upload new documents, please work with Debbie (I am cc’ing her here as well). I will also return the major proposal to the initiator (Matt Swift’s queue). Please also work with him to resubmit a revised version of the proposal. (I am also cc’ing Matt here.)

Should you have any questions about the feedback above, please feel free to contact Professor Janice Aski (Faculty Chair for the Arts and Humanities Panel), or me.

My best,
Bernadette



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